

University Center 124
 Huntsville, Alabama 35899
 Phone: (256) 824-6279 Fax: (256) 824-6073

Application For Graduate Degree

STUDENTS: PLEASE COMPLETE THIS APPLICATION and submit it to Charger Central, room 118 University Center. You must apply to graduate by the application deadline before an audit will be performed and your degree can be awarded. Please note there is a **\$20.00 GRADUATION PROCESSING FEE.** You can pay by check or credit card in Charger Central or cash in the Bursar's Office, UC 214.

Please contact the Registrar's Office for assistance in correcting information that has been omitted or printed in error.

The Registrar's Office conducts a degree audit based on an approved Program of Study, a copy of which must be on file in the Departmental Office and the Office of Graduate Studies before an audit can be done. If there are changes or substitutions to the POS, it is the student's responsibility to file a change in POS, and have this change approved by the department and the Office of Graduate Studies. You will receive the official audit results in the mail.

Name _____ Student Identification Number _____
 Address _____ City _____ State _____ Zip _____
 Home Phone _____ Work Phone _____ Hometown _____
 Email Address _____ (City and State or Country if Int'l)

NAME TO BE PRINTED ON DIPLOMA

(Please print exactly as you wish your name to appear)

Degree: _____ Department/Program: _____

Masters Students (circle one): Non-Thesis Thesis

According to my official Program of Study and the requirements of the degree program in which I am enrolled, I have the following requirements still to complete.

COURSES	COMPLETION DATE	EXAMS (check all that apply)	COMPLETION DATE
		WRITTEN FINAL	
		ORAL FINAL	
		DEFENSE	

Expected term and year of completion (example Spring 2004): _____

I am officially applying to graduate from The University of Alabama in Huntsville. I understand that if I fail to satisfy degree requirements in the term identified above, I must notify the Registrar's Office immediately.

Signatures:

_____ Student	_____ Date
_____ Program Advisor	_____ Date
_____ Department Chair	_____ Date
_____ Dean, Graduate Studies	_____ Date
_____ Office of the Registrar	_____ Date

If you would like to be included in the printed commencement program and the UAH graduation press release, please sign and date below.

Student's Signature (Required) _____
Date

FOR OFFICE USE ONLY

\$20 application fee paid by _____ on this date _____.
 (Check, cash, credit card)
 Received by _____ (Staff initials)
 Proof of payment: _____ (Degree Auditor initials)