

## **2013-2014 UAH College of Engineering Outstanding Faculty Service Award**

The award recognizes individuals for their contributions to the mission of the College of Engineering. All full-time tenure track (tenured and untenured), non-tenure track (lecturers) faculty, and adjunct (full or part time) faculty are eligible. The ideal candidate shall demonstrate meritorious service that is above and beyond duties normally assigned to their positions. The relevant time period for accomplishments meriting consideration is: April 1, 2013- March 31, 2014.

### Nomination

Nominations may be submitted by college of engineering (full or part-time) faculty members, graduate students, undergraduate students, & UAH alumni.

The nomination packet should include (a) current cv of the nominee, (b) a statement that articulates the nominee's outstanding service, (c) one page cover letter from the nominator that summarizes the significance of the nominee's contribution to the mission of the College of Engineering, (d) three letters of support (not exceeding one page each) with one of the letters supplied by current students. Although the letters may cite activities over the course of several years, the focus should be on the significance of the accomplishments during the period under consideration.

If a student or alumni is the nominator, he/she may consult the faculty member's department chair to assist in assembling the nomination packet.

The complete nomination packet should be submitted electronically as a pdf document to the College of Engineering Dean at [Shankar.Mahalingam@uah.edu](mailto:Shankar.Mahalingam@uah.edu).

### Selection

The College of Engineering Dean will form a selection committee which will nominally consist of the Dean (ex-officio), one COE department chair, three COE faculty members proposed by the COE Executive Committee, one COE staff member, one graduate student, and one undergraduate student selected from the Engineering Student Council.

### Awards

The College of Engineering will select one recipient annually for this honor. In addition to a cash award of \$250, the awardee will receive \$250 in discretionary funds to support his/her service or other activities. If a sufficiently strong nomination is not received in a given year, no award will be made that year.

**NOMINATION DEADLINE - Nominations must be received by 5:00 p.m., March 14, 2014.**