Students receiving any type of financial aid including federal loans, VA benefits, or scholarships should contact the Financial Aid Office before withdrawing from any course.

2015/2016 academic year
**Course Forgiveness:** You are allowed to repeat a course and replace the grade previously earned for that course a total of five times. Only courses for which you have earned a C, D, or F may be repeated for grade replacement. Both the original grade and the repeat attempt grade will appear on the transcript, but only the repeat attempt grade will be used in the GPA calculation. Prerequisite courses for which you have taken the higher-level course are excluded from the grade replacement repeat policy. For example, you cannot use a course repeat for Physics I if you have already completed Physics II.

**Prerequisite Policy:** The College of Engineering requires that a grade of C- or better be earned in every course that serves as a prerequisite or prerequisite with concurrency for another required course. For example, ENG 101 is a prerequisite for MAE 271. If a student does not earn a C- or better in ENG 101, the student may not take MAE 271 in the following semester. Instead, the student must retake ENG 101 and earn a C- or better first.

**GPA requirements:** In order to earn your engineering degree, you must earn a minimum 2.0/4.0 GPA for all courses completed at UAH. You must also earn a 2.0/4.0 for all major courses (include all attempts except the five course repeats).

**Academic Action Thresholds:** A student with both a semester and cumulative GPA of 2.0 or higher is considered in **good standing**. If you are in good standing and your semester GPA is less than 2.0 (1.9 for freshman with less than 32 hours), your academic status will be changed from good standing to **academic warning**. If you are on academic warning and both your semester and cumulative GPA are below 2.0, your academic status will change from academic warning to **academic probation**. If you are on academic probation and your semester GPA is below 2.0, then you will be on **academic dismissal**. Students on academic dismissal must leave UAH for a minimum of one semester. After that, students may petition to be re-admitted. If a student is dismissed a second time, that student must leave UAH for a minimum of three semesters.

**Transient coursework:** You may, upon approval of the CUE² office and the Registrar’s office, take courses at other accredited 2- and 4-year institutions. It is your responsibility to get approval to take courses at other institutions. An official transcript must be sent to UAH in order to receive credit for any transfer courses. Transient courses will appear on the transcript and satisfy degree requirements. However, the grade earned does not affect the UAH GPA. Transient courses cannot be used with the course repeat option.

**UAH Official Email:** Your UAH email address is the official form of electronic communication for students, faculty and staff. You must read and respond to your UAH email.

I acknowledge that I have read and understood the policies and procedures described on this document.

____________________________________ / ____________________________ / ____________________________

student signature          printed name          date

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2015/2016 academic year