

HUMANITIES CENTER FACULTY TRAVEL GRANTS

Last updated April 9, 2008

INTRODUCTION

The faculty travel grant program was instituted to provide support for travel to professional conferences. Since funds available for this purpose are limited, the Center can provide support only when a faculty member is presenting a paper, participating in a panel, or serving as an officer of a society primarily concerned with humanistic research. ***To qualify for a humanities travel grant the subject of study must fall within the following NEH description of humanities-related work:*** “language, both modern and classical; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism and theory of the arts; those aspects of social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to reflecting our diverse heritage, traditions, and history and to the relevance of the humanities to the current conditions of national life.”

Though bound by its original agreement with NEH to respect this description of humanistic research, the Center is committed to supporting faculty travel as widely as possible. ***To ensure that the distribution of funds is equitable, all faculty members outside the four original chartering departments (English, Foreign Languages and Literatures, History, and Philosophy) are asked to fill in the form found below as page 3 which provides space for: 1) a paragraph-length abstract, and 2) a paragraph outlining the relation of the paper or panel in question to the description quoted above.***

AVAILABILITY OF FUNDS

The Travel Grant Program is a continuous program. Grants will be awarded as long as funds are available. Availability of funding depends largely on the number of requests made per fiscal year.

ELIGIBILITY

All full-time faculty members of The University of Alabama in Huntsville who are working on humanities' related research or projects are eligible.

AMOUNT OF GRANTS AWARDED

The size of an award varies depending on travel expenses and destination. The general policy is to limit funds per individual allowing for a greater number of faculty to travel. At present the maximum amount of funds available per individual is \$700 for a single domestic trip in the U.S. and \$900 (total per academic year) for multiple trips in

the U.S. If at least one trip is outside the U.S., the maximum amount allowed is \$1,100 (total per academic year) per individual. For a single trip outside the U.S. \$900.

ORGANIZATION

Travel Grants award policy is established by the Humanities Center Steering Committee. All faculty travel grants are authorized by the Director of the Humanities Center. All travel funds awarded by the Center are distributed according to guidelines established by The University of Alabama in Huntsville. A copy of those guidelines is available upon request.

HOW TO APPLY

Travel grants are **not** automatic. In order to receive funding you must route your travel authorization to the Humanities Center prior to traveling. **Faculty members outside English, Foreign Languages & Literature, History and Philosophy must submit the cover page below. All faculty members must submit a travel authorization form.** (Use the form listed as Travel_Academic_Affairs.PDF to be found at <http://www.uah.edu/admin/budget/forms/>.) If you are uncertain as to the availability of funds or whether or not your trip qualifies under the terms of our travel policies, you may email Deborah Nelson at nelsond@email.uah.edu

DISTRIBUTION OF AWARDS

Travel grants are always disbursed in accordance with UAH travel reimbursement guidelines.

Humanities Center Travel Grant Request

COVER PAGE

1) Abstract of paper or description of panel:

2) Relation of paper or panel topic to the humanities: