Approved By: _____

Budget Unit Name: _____

Date: _____

Return Contract To: _____

General Terms Provided to Contractor (check): _____

Employee: _____**No** _____**Yes**

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into by The Board of Trustees of The University of Alabama, for and on behalf of The University of Alabama in Huntsville (herein, the "University") and

_____

(herein, the "Contractor")

W I T N E S S E T H:

IN CONSIDERATION of the mutual promises and covenants herein contained and other good and sufficient consideration, it is agreed by and between the parties as follows:

1. Scope of Work: The Contractor agrees to provide the following services:

2. Compensation: The University shall pay the Contractor from Organization No._____ as follows (Check one or more, as applicable):

a. _____ A fee in the amount of $ _____.

b. _____ A lump sum of $_____, all inclusive (fee, travel, lodging, food, etc.).

c. _____ A fee based on effort expended and calculated at the rate of $ _____. per _____(*If appropriate*, complete following.) but not to exceed a total of $ _____.

d. _____ Reimbursement for travel expenses in accordance with the per diem and mileage allowances provided under State law for persons traveling in the service of the State.

e. _____ Reimbursement of actually incurred travel expenses, not to exceed $ _____ per day / week / trip (*Circle one.*).

e. _____ Other: _____

_____

_____

Payment shall be made within 30 days after completion of contract, *unless* a different arrangement (e.g. monthly, upon proper billing, etc.) is herein set forth: _____

_____

_____

3. Term: This contract shall be effective as of the date of its execution. All work and services required hereunder shall be provided within the following period of time:

_____

4. General Provisions: Attached to this Contract are The University of Alabama in Huntsville General Terms and Conditions, which are hereby incorporated by reference into this Contract and made binding upon the Contractor with the same force and effect as if set forth herein.

5. Attorney Fees: In the event of its default, the Contractor agrees to pay the University all attorney's fees and other costs, expenses, and charges reasonably incurred or paid by the University in successfully protecting or enforcing its rights hereunder.

6. Additional Provisions: Additional provisions shall be as follows (if more than one, identify as a., b., c., etc.):

7. Entire Contract: This Contract states the entire agreement between the parties with respect to the subject matter hereof and merges and/or supersedes all prior statements, representations, understandings, or agreements. No changes, modifications, or amendments shall be valid unless in writing signed by duly authorized representatives of both parties.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed this Contract in duplicate originals.

THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ALABAMA, for and on behalf of THE UNIVERSITY OF ALABAMA IN HUNTSVILLE	CONTRACTOR
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
_____	Address: _____
	_____
	_____
	_____
	Soc. Sec. Number/Tax Identification Number
_____	_____
Date	Date

Procurement
Rev.04/2008

Print Form