



THE UNIVERSITY OF ALABAMA IN HUNTSVILLE  
 PROCUREMENT SERVICES  
 301 SPARKMAN DRIVE  
 HUNTSVILLE, ALABAMA 35899  
 PHONE (256) 824-6484

DATE  
10/03/08

BID NUMBER  
B001817.RV01

ALL BIDS WILL BE PUBLICLY OPENED ON THE OPENING DATE DESIGNATED AT THE UNIVERSITY OF ALABAMA IN HUNTSVILLE, PROCUREMENT SERVICES, BUSINESS SERVICES BLDG., HUNTSVILLE, ALABAMA 35899. BIDS RECEIVED AFTER THE SPECIFIED TIME ON THE OPENING DATE WILL NOT BE CONSIDERED.

RESPONSE DUE BY:  
10/17/08  
1:30 PM

**WHEN USING FEDEX, UPS, OR ANY EXPRESS PACKAGING/SHIPPING, THE BID NUMBER MUST BE CLEARLY PRINTED ON THE AIR BILL.**

# REQUEST FOR FORMAL BID

CONTACT  
TERENCE HALEY

PHONE  
256-824-6674

VENDOR NO.  
«vendornum»

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**ALL BIDS MUST BE SIGNED, SEALED, AND RETURNED IN AN ENVELOPE WITH THE BID NUMBER AND OPENING DATE NOTED ON FRONT. FORWARD ALL BIDS TO THE ADDRESS INDICATED ABOVE. FAILURE TO COMPLY WILL RESULT IN A "NO BID" RESPONSE IN ACCORDANCE WITH ALABAMA COMPETITIVE BID LAW 41-16-24 sub-part b.**

**THE ABOVE BID NUMBER MUST APPEAR ON ALL BIDS AND RELATED CORRESPONDENCE**

OR EQUAL, REFER TO GENERAL CONDITIONS ON ATTACHED SHEET

NO	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
01			<p><b>ADDENDUM NO. 01</b></p> <p>THE RESPONSE DUE BY DATE HAS BEEN CHANGED FROM: OCTOBER 8, 2008 AND CHANGED TO: <b>OCTOBER 17, 2008</b></p> <p>THERE IS AN ADDITION OF TWO OPTIONS IN REFERENCE TO THE POTENTIAL LENGTH OF THE BID:</p> <p><b>OPTION 1:</b> TO EXTEND THE BID BEYOND THE POTENTIAL FIVE YEARS TO POSSIBLY EIGHT YEARS.</p> <p><b>OPTION 2:</b> TO EXTEND THE BID BEYOND THE POTENTIAL FIVE YEARS TO POSSIBLY TEN YEARS.</p> <p><b>ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME AS PREVIOUSLY STATED IN BID B001817.</b></p>		

SHOULD A PURCHASE ORDER BE ISSUED, THE FOREGOING AND THE TERMS AND CONDITIONS ON THE ATTACHED SHEET SHALL BE APPLICABLE AND BINDING UPON THE VENDOR. I ACKNOWLEDGE THAT I HAVE SIGNATURE AUTHORITY TO SIGN ON BEHALF OF THE COMPANY AND HEREBY AGREE TO ALL GENERAL CONDITIONS OF THIS BID REQUEST.

**TOTAL** →

SIGNATURE \_\_\_\_\_  
COMPANY REPRESENTATIVE

DATE \_\_\_\_\_  
An Affirmative Action/Equal Opportunity Institution

BID B001817

OPTION 1:

Period of contract: (5 years): Commencing on October 2008 through September 30, 2013; with three (3) one (1) year renewal options

Date:

In compliance with foregoing request for bids, subject to all conditions thereof, the undersigned offers and agrees that if this bid is accepted within \_\_\_\_\_ days from the date of the opening to furnish the services as specified.

Bidder: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Phone number: \_\_\_\_\_

Payment Terms: \_\_\_\_\_

OPTION A:

Annual Guaranteed Payment to the University: \_\_\_\_\_

Percentage of collections to be returned to the University: \_\_\_\_\_

OPTION B: Based on an additional investment by the Contractor for card readers and associated Equipment.

Annual Guaranteed Payment to the University: \_\_\_\_\_

Percentage of collections to be returned to the University: \_\_\_\_\_

Contractor's investment in card system equipment: \_\_\_\_\_

If the option to go with the potential eight (8) year agreement is accepted, during which year will the old machines be replaced with new ones:

\_\_\_\_\_



BID B001817

OPTION 2:

Period of contract: (5 years): Commencing on October 2008 through September 30, 2013; with five (5) one (1) year renewal options

Date:

In compliance with foregoing request for bids, subject to all conditions thereof, the undersigned offers and agrees that if this bid is accepted within \_\_\_\_\_ days from the date of the opening to furnish the services as specified.

Bidder: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Phone number: \_\_\_\_\_

Payment Terms: \_\_\_\_\_

OPTION A:

Annual Guaranteed Payment to the University: \_\_\_\_\_

Percentage of collections to be returned to the University: \_\_\_\_\_

OPTION B: Based on an additional investment by the Contractor for card readers and associated Equipment.

Annual Guaranteed Payment to the University: \_\_\_\_\_

Percentage of collections to be returned to the University: \_\_\_\_\_

Contractor's investment in card system equipment: \_\_\_\_\_

If the option to go with the potential ten (10) year agreement is accepted, during which year will the old machines be replaced with new ones:

\_\_\_\_\_

