



THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
 PROCUREMENT SERVICES
 301 SPARKMAN DRIVE
 HUNTSVILLE, ALABAMA 35899
 PHONE (256) 824-6484

DATE
 10/08/09

BID NUMBER
 B001909

RESPONSE DUE BY:

**10/22/09
 1:30 PM**

ALL BIDS WILL BE PUBLICLY OPENED ON THE OPENING DATE DESIGNATED AT THE UNIVERSITY OF ALABAMA IN HUNTSVILLE, PROCUREMENT SERVICES, BUSINESS SERVICES BLDG., HUNTSVILLE, ALABAMA 35899. BIDS RECEIVED AFTER THE SPECIFIED TIME ON THE OPENING DATE WILL NOT BE CONSIDERED.

REQUEST FOR FORMAL BID

WHEN USING FEDEX, UPS, OR ANY EXPRESS PACKAGING/SHIPPING, THE BID NUMBER MUST BE CLEARLY PRINTED ON THE AIR BILL.

CONTACT
 Judy Curtis

PHONE
 256-824-2552

VENDOR NO.
 «vendornum»

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ALL BIDS MUST BE SIGNED, SEALED, AND RETURNED IN AN ENVELOPE WITH THE BID NUMBER AND OPENING DATE NOTED ON FRONT. FORWARD ALL BIDS TO THE ADDRESS INDICATED ABOVE. FAILURE TO COMPLY WILL RESULT IN A "NO BID" RESPONSE IN ACCORDANCE WITH ALABAMA COMPETITIVE BID LAW 41-16-24 sub-part b.

THE ABOVE BID NUMBER MUST APPEAR ON ALL BIDS AND RELATED CORRESPONDENCE

OR EQUAL, REFER TO GENERAL CONDITIONS ON ATTACHED SHEET

NO	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
01			THE UNIVERSITY OF ALABAMA IN HUNTSVILLE REQUESTS BIDS FOR CHARTER BUSES for WINTER ATHLETICS 2009-2010 PER THE ATTACHED SPECIFICATIONS.		
02			AWARD: NO AWARD INFORMATION WILL BE MADE AVAILABLE BY TELEPHONE, FAX, MAIL, OR EMAIL. ONCE THE BID IS AWARDED, THE AWARD INFORMATION AND TABULATION WILL BE POSTED TO OUR WEBSITE: WWW.UAH.EDU/ADMIN/BUSSVCS/BIDAWARDS.HTM		

SHOULD A PURCHASE ORDER BE ISSUED, THE FOREGOING AND THE TERMS AND CONDITIONS ON THE ATTACHED SHEET SHALL BE APPLICABLE AND BINDING UPON THE VENDOR. I ACKNOWLEDGE THAT I HAVE SIGNATURE AUTHORITY TO SIGN ON BEHALF OF THE COMPANY AND HEREBY AGREE TO ALL GENERAL CONDITIONS OF THIS BID REQUEST.

TOTAL →

SIGNATURE _____
 COMPANY REPRESENTATIVE

DATE _____
 An Affirmative Action/Equal Opportunity Institution

BID SPECIFICATIONS

The University of Alabama in Huntsville reserves the right to award this bid on a total low, group, or line item basis, and to choose those trips that its budget will cover, and to make minor adjustments in departure dates and times.

Vendors are to list any additional charges that are not already covered in this bid.

The University of Alabama in Huntsville is a member of the E & I Cooperative and is entitled to receive any discounts offered to this organization.

All trips are roundtrip unless otherwise indicated. Departure times are approximated and subject to change. All trips will be leaving from The University of Alabama in Huntsville's campus and returning to the same location, unless otherwise specified.

Tournament rate is contingent upon the teams moving forward within their respective sport. Therefore these trips will be quoted on a per day basis. Tournament trips will be noted.

It is the vendor's responsibility to confirm charter bookings with the University Procurement Department within 48 hours, and the Head Coach within 72 hours after receipt of Purchase Order. The vendor must also confirm again with the Head Coach within (7) days prior to departure date. Contact person will be provided with the Purchase Order.

Vendor is required to arrive at least **ONE HOUR** prior to scheduled departure time at Spragins Hall, or other designated point. It is the vendor's responsibility to notify the appropriate coach of any changes at least **48 HOURS** in advance, such as sending another company to pick up the team.

The team will make reservations and will pay for the driver's room at the same hotel that they are staying in. The team will pay for any meals that the driver does not receive as complimentary while on the trip.

Absolutely no third party bidding. All vendors that respond to this bid must have their own fleet of buses.

Change Fee: Quote a fee in the event it becomes necessary to change the departure time within a 24 hour difference, after the notice of award or receipt of the Purchase Order: \$_____

In addition to the Change Fee, the University requests that the successful bidder be willing to adjust the price in the event the trip dates are shortened or lengthened.

Rain Date Allowance:

In the event a game is cancelled due to the weather, the University requests that the successful bidder (provided that there is a bus available at that time) provide the same pricing for the re-scheduled trip to the same location with no additional fees.

Bid Evaluation

- The University reserves the right to accept or reject any or all bids and is not necessarily bound to accept the lowest bid if that bid is contrary to the best interest of the University. (see General Conditions 1. Award)

Personnel:

- Vendor shall provide competent and professional drivers who are fully licensed and able to operate the vehicles used to provide the services required herein.
- Drivers assigned to provide service to The University of Alabama in Huntsville shall have a valid CDL with current health check as required by the license.
- Drivers shall provide transportation to and from the airport, hotel, arena, recreational facilities, or any other destination required by The University of Alabama in Huntsville.

- Drivers may not smoke or read maps while operating the vehicle.
- Drivers should obtain directions and map out travel for all destinations prior to departing, including travel within a city. It is the vendor's responsibility (not the coaches) to provide maps and/or directions.
- Drivers are at no time to discuss or request gratuity from coaches, staff, or students.
- Vendor shall ensure drivers have a functioning cellular phone at all times.
- Vendors are required to maintain and enforce a drug policy and a random testing program.
- Drivers assigned shall understand that they are to be working with and living amongst collegiate student athletes, coaches, and staff and shall be prepared to perform their duties amicably and professionally in this environment.

By signing this Agreement, Vendor certifies that each driver assigned to provide services under this Agreement maintains a current Commercial Driver's License & valid Medical Card.

Bus Equipment:

- Vendor must be licensed and legally able to provide service in the state(s) through which travel is required.
- All buses providing service shall be no older than **model year 2002**.
- All buses are required to have **PROPERLY FUNCTIONING** heating & air-conditioning, television, DVD player, and stereo system on-board throughout the cabin and Wi Fi when requested. (Please note if any of this equipment is not available).
- Buses must have large flush-type restroom facility
- Any back-up or replacement buses used must meet the bid specifications

Performance:

- **The awarded vendor will be required to provide the University with a \$1000.00 performance bond prior to issuance of a Purchase Order. The performance bond will only be required if they have been awarded three (3) or more trips totaling \$5,000 or more. Failure to do so will result in cancellation of contract. When and if all services have been satisfactorily completed, the bond will be returned to the vendor.**
- If the air-conditioning/heating, DVD system, ceases to function at a comfortable or acceptable level during the trip, the University will impose a penalty of up to twenty-five percent (25%) of the total trip. The University's Procurement Services will be the sole judge of any penalties that are applied, based on the circumstances.
- Vendor must include with bid submissions proper insurance coverage and license to charter.
- Vendor is required to give their company's roadside service policy should there be a mechanical breakdown.
- UAHuntsville requires the quality of all buses that are used to transport teams to be in **EXCELLENT** working condition, with fully operational equipment to maintain passenger comfort.
- Vendors should bid their best equipment to insure these requirements and the overall bus quality are in compliance with the bid specifications.
- If a bus is provided that does not meet the bid specifications, the University may cancel the remainder of the contract.

QUESTIONS: All questions are to be directed to Judy Curtis via email (curtisj@uah.edu) or telephone (256) 824-2552, unless otherwise stated in the specifications.

The University of Alabama in Huntsville requests bids for charter bus transportation to transport the athletics teams to the following locations on the dates listed.

2009-10 Bus Bid Request

Team: Women and Men's Basketball
Traveling Together on Trips

Dates of Travel	Depart Time	Return Time	Destination	Bus Size	Video Y or N	Price
11/28/09 – 12/01/09	8:00 AM	2:00 AM	Cleveland, MS & Memphis, TN	55	Y	\$ _____
12/10/09 - 12/13/09	12:15 PM	5:00 AM	Monticello & Magnolia, AR	55	Y	\$ _____
01/8/10 – 01/10/10	8:30 AM	2:00 AM	Pensacola, FL	55	Y	\$ _____
01/21/10 – 01/24/10	10:00 AM	6:00 AM	Carrolton & Valdosta, GA	55	Y	\$ _____
02/10/010 – 02/11/10	11:00 AM	2:30 AM	Jackson, TN	55	Y	\$ _____
02/13/2010	10:00 AM	8:00 PM	Florence, AL	55	Y	\$ _____
02/14/10 – 02/16/10	3:00 PM	3:00 AM	Oakland City, IN	55	Y	\$ _____
02/27/10	8:30 AM	11:30 PM	Livingston, AL	55	Y	\$ _____

2009-10 Bus Bid Request

Team: Men's Basketball

Dates of Travel	Depart Time	Return Time	Destination	Bus Size	Video Y or N	Price
12/28-30, 2009	9:00 pm	11:00 pm	Pensacola, FL.	46	Y	\$ _____
3/4, 2010	10:00 pm	6:00 pm	South Haven, MS	46	Y	\$ _____
3/5, 2010	10:00 pm	6:00 pm	South Haven, MS	46	Y	\$ _____
3/6, 2010	10:00 pm	6:00 pm	South Haven, MS	46	Y	\$ _____
3/7, 2010	10:00 pm	6:00 pm	South Haven, MS	46	Y	\$ _____
Bid for each day						

2009-10 Bus Bid Request

Team: Baseball

Dates of Travel	Depart Time	Return Time	Destination	Bus Size	Video Y or N	Price
2/4-7, 2010	11:00 AM	11:50 PM	Saint Augustine, FL	48	Y	\$ _____
2/19-21, 2010	1:00 PM	11:00 PM	Searcy, AR	48	Y	\$ _____
				And 55	Y	\$ _____
2/23-24, 2010	1:00 PM	11:30 PM	Cleveland, MS	48	Y	\$ _____
3/5-7, 2010	1:00 PM	11:30 PM	Monticello, AR	48	Y	\$ _____
3/17, 2010	9:00 AM	9:00 PM	Birmingham, AL	48	Y	\$ _____
3/19-21, 2010	10:00 AM	11:45 PM	Valdosta, GA	48	Y	\$ _____
				And 55		\$ _____
3/24, 2010	9:00 AM	10:00 PM	Montevallo, AL	48	Y	\$ _____
4/6, 2010	2:00 PM	11:00 PM	Pulaski, TN	48	Y	\$ _____
4/9-11, 2010	12:00 PM	11:00 PM	Pensacola, FL	35	Y	\$ _____
				And 48		\$ _____
4/24-25, 2010	8:00 AM	8:00 PM	Florence, AL	35	Y	\$ _____
				And 48		\$ _____

2010-10 Bus Bid Request

Team: Softball

Dates	Depart Time	Return Time	Destination	Bus Size	Video Y or N	Prices
2/12 - 2/14/10	8:00am	11:00pm	Pensacola, FL	55	Y and Wi Fi	\$ _____
3/5 - 3/7/10	7:00am	11:00pm	Carrollton, GA	55	Y and Wi Fi	\$ _____
3/15 - 3/18/10	1:00am	7:00am	Tampa, FL Driving through night both legs	55	Y and Wi Fi	\$ _____
3/20/10	8:00am	10:00pm	Carrollton, GA	55	Y and Wi Fi	\$ _____
3/28/10	8:00am	11:00pm	Livingston, AL	55	Y and Wi Fi	\$ _____
4/17 - 4/18/10	6:00am	11:00pm	Pensacola, FL/Valdosta, GA Drive to Pensacola on Saturday, play two games, then drive to Valdosta	55	Y	\$ _____
4/29 - 5/2/10	1:00pm	8:00pm	Southaven, MS	55	Y and Wi Fi	\$ _____
5/6 - 5/9/10	1:00pm	8:00pm	Southaven, MS Softball team is not sure if GSC Tourney is 4/30 or 5/7	55	Y	\$ _____

HIGHLIGHTED AREA IS TOURNAMENT GAMES

2009-10 Bus Bid Request

Team: Track & Field

Dates of Travel	Depart Time	Return Time	Destination	Bus Size	Video Y or N	Price
1/30/10	6:00 AM	9:00 PM	Nashville, TN	56	Y	\$ _____
2/27/10	6:30 AM	7:00 PM	Sewanee, TN	56	Y	\$ _____
3/20/10	6:00 AM	11:00 PM	Memphis, TN	56	Y	\$ _____
4/3/10	6:30 AM	8:00 PM	Jacksonville, AL	56	Y	\$ _____
4/10/10	6:00 AM	11:30 PM	Oxford, MS	56	Y	\$ _____
4/17/10	6:00 AM	11:00 PM	Starkville, MS	56	Y	\$ _____
4/30/10 – 5/1/10	10:00 AM	10:00 PM	Atlanta, GA	56	Y	\$ _____

GENERAL CONDITIONS

1. **Award:** The University of Alabama in Huntsville reserves the right to accept or to reject any or all bids and is not necessarily bound to accept the lowest bid if that bid is contrary to the best interest of the University. In making an award, intangible factors such as bidder's service, integrity, facilities, equipment, reputation, and past performance will be weighed along with the quality displayed in the samples submitted. Bids may be awarded either item by item, in products groups, or all or none, whichever appears to be in the best interest of the University. The University reserves the right to waive any or all formalities.
2. **Bid Withdrawal:** No bids may be withdrawn without approval from The University of Alabama in Huntsville Procurement Services. Any requests for withdrawal must be in writing to Procurement Services within five (5) days after opening date with justification for reason of withdrawal. More than two (2) such requests could result in removal from our bid list. No bid may be withdrawn after the issuance of purchase order. If a withdrawal is made after the purchase order is issued, the vendor will be considered in default. Refer to "Default of Contractor".
3. **Prices and Payment Terms:** Bidders should quote applicable cash discounts. The University will not take into consideration in bid evaluation any cash discount of less than thirty (30) days duration. However, we will take advantage of all discounts for which we are eligible. Identify these discounts in your bid response. Bids containing "payment in advance" or "COD" requirements may be rejected.
4. **Applicable Law:** It is agreed this quotation is valid to the extent that it does not violate the constitution or the laws of the State of Alabama.

Bidder represents and warrants that all article and services covered by this bid meet or exceed the safety standards established and promulgated under the Federal Occupational Safety and Health Act of 1970, No. 2006, and its regulations in effect or proposed as of the date of this bid.

The furnishing of materials, supplies, equipment or service to The University of Alabama in Huntsville under this purchase order, contract, solicitation for bids, or construction specification constitutes assurance by the vendor or contractor of his compliance with applicable provisions of and pertinent regulations promulgated under Executive Order 11246, date September 28, 1965 issued by the President of the United States of America, and Public Law 88-352, 88th Congress, the "Civil Rights Act of 1964".

5. **Non-Collusion:** Any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding, or otherwise, shall render the bids of such bidders void. Each bidder certifies that he has not been a party to such an agreement by signing this bid.
6. **New Products:** Unless specifically called for in the bid, all products for purchase must be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used, or irregular product will be considered for purchase unless otherwise specified in the bid. The manufacturer's standard warranty will apply unless otherwise specified in the bid. All requests should be supplied complete, ready to be installed, including all cabling and connectors where applicable.
7. **Bonds:** Bid and performance security bond, when required will be indicated.
8. **Bid Submission:** Failure to submit a bid on the official UAHuntsville form provided for that purpose shall be a cause for rejection of the bid. Return of the complete document is required. Modification of or additions to any portion of the solicitation may be cause for rejection of the bid; however, UAHuntsville reserves the right to decide, on a case by case basis, in its sole discretion, whether or not to reject such a bid as non-responsive.

All information shall be entered in ink or typewritten in the appropriate space on the form. Mistakes may be crossed out and corrections inserted before submission of your bid. Corrections shall be initialed in ink by the person signing the bid.

All bids must be signed. Failure to do so will result in rejection of bid.

9. **Delivery:** Time of delivery shall be stated as the number of calendar days following receipt of the order by the vendor, to receipt of the goods by The University of Alabama in Huntsville.

Delivery time may be a criterion in awarding bids. Specify earliest possible delivery after receipt of order.

Failure to deliver within the time vendor specified in the bid will constitute a default and may cause cancellation of the contract. Refer to "Default of Contractor".

All prices quoted are to be F.O.B. delivered to The University of Alabama in Huntsville, Central Receiving Building, 301 Sparkman Drive, Huntsville, Alabama, 35899 (unless another F.O.B. point is stated by the University on bid form). The successful bidder must assume all responsibility for damage in transit. When installation is required, it will be stated. If you are not quoting a delivered price, indicate your shipping point, and provide shipping cost for evaluation purposes.

10. **Bid Terms:** Show unit prices, extensions, and total price. In the event of a discrepancy between the unit price and the extension, the unit price shall govern. Bids shall remain firm for minimum thirty (30) days from date of bid opening and any exception must be clearly stated.
11. **Bid Opening:** Bidders may attend the bid opening, but no information or opinions concerning the ultimate award will be given at the bid opening or during the evaluation process. After the public opening of this bid, the results will not be available to bidders not attending the opening until after an award is made. Bid tabulations can be reviewed by accessing Procurement Services website at <http://www.uah.edu/admin/bussvcs>. Click on “Vendors” then “Bid Award”.
12. **Bids are Public Record:** All bids become a matter of public record at bid award. The University accepts no responsibility for maintaining confidentiality of any information submitted with bid whether labeled confidential or not.
13. **Standards of Quality:** When a material, article or piece of equipment is identified in these specifications by reference to manufacturer’s or vendor’s name, trade name, catalog and stock numbers, etc., it is intended merely to establish a standard; and, any material, article or equipment of other manufacturer and vendor which will perform equally the duties imposed by the general design, provided the material, article, or equipment proposed, is in the opinion of the Purchasing Agent of equal substance and function. It shall not be purchased or installed by the contractor without the Purchasing Agents’ written approval.

The bidder is responsible to clearly and specifically indicate the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable UAHuntsville to determine if the product offered meets the requirements of the invitation. Normally in competitive sealed bidding only the information furnished with the bid will be considered in the evaluation. Failure to furnish adequate data for evaluation purposes may result in declaring a bid nonresponsive. Unless the bidder clearly indicates in its bid that the product offered is an “Equal” product, such bid will be considered to offer the brand name product referenced in the invitation. The University of Alabama in Huntsville will be sole judge of EQUAL items bid.
14. **Vendor Authorization:** Vendor must be an authorized distributor/agent to sell products proposed in this bid request. When it is deemed to be in the best interest of the University, Procurement Services may request an on-site premise visit to examine the facility.
15. **Default of Contractor:** Where the University has determined the contractor to be in default, the University reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
16. **Fiscal Funding Clause:** The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the legislature. If the legislature fails to appropriate sufficient monies to provide the continuation of a contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.
17. **Contract Cancellation:** Procurement Services has the right to cancel any contract, in accordance with Purchasing Rules and Regulations, for cause, including, but not limited to, the following: (1) failure to deliver within the contract; (2) failure of the product or service to meet specifications, conform to sample quality, or to be delivered in good condition; (3) misrepresentation by the contractor; (4) fraud, collusion, conspiracy, or other unlawful means of obtaining any contract with the state; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; and (6) any other breach of contract.
18. **Warranties:** Should merchandise described on this bid contain a manufacturer’s warranty, bidders must state the warranty terms in the space provided on the bid. Bids offered for merchandise when no warranty applies must clearly state: “NO WARRANTY COVERAGE”. Warranty information may be criteria in making this award. Failure of bidders to furnish this data may cause rejection of the complete bid as being non-responsive.
19. **Disclosure Statement:** The successful bidder will be required to file with Procurement Services a disclosure statement of relationship between contractors/grantees and employees/officials of the University. This form must be completed prior to issuance of the Purchase Order by The University of Alabama in Huntsville.

Note: In order for an alternate bid to be considered, bidders must supply current catalogs or brochures, including pictorials and specifications.

Please indicate your company classification by circling the appropriate initial: Small Business (**SB**), a Small Disadvantaged Business (**SD**), a Black Small Disadvantaged Business (**BD**), a Woman-Owned Small Business (**WB**), a Woman-Owned Small Disadvantaged Business (**WD**), a Black Woman-Owned Small Disadvantaged Business (**BW**), a Large Business (**LB**), an Individual (**IN**), Educational (**ED**), Non-Profit (**NP**), a Labor Surplus Area Concern (**LS**), Disabled Veteran-Owned Small Business (**DV**), Veteran-Owned Small Business (**VS**), Historically Underutilized Business Zone (**UZ**), or a Governmental Agency (**GV**).

F.O.B. Point	TERMS	WARRANTY
UAHUNTSVILLE DESTINATION		
ESTIMATED DELIVERY	YOUR REFERENCE NO.*	QUOTATION EFFECTIVE UNTIL

* Your company reference number, if applicable with this bid quotation.

Certification Pursuant To Act No. 2006-557

Alabama Law (Section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Act No. 2006-557, they are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges that the awarding authority may declare the contract void if the certification is false.

COMPANY NAME (TYPE OR PRINT)

TELEPHONE NUMBER

SIGNER'S NAME (TYPE OR PRINT)

FAX NUMBER

EMAIL ADDRESS

SIGNATURE

DATE

The University of Alabama in Huntsville prohibits the installation of asbestos on its campus. Suppliers and contractors will not supply any equipment, material, or supplies, which contain asbestos without prior written approval.

Failure to designate Bid Number and Opening Date on the outside of your sealed envelope containing your bid and more than one bid submitted in this envelope will result in a "No Bid" response in accordance with Alabama Competitive Bid Law 41-16-24 sub-part b.

The University of Alabama in Huntsville will not accept faxed bids.

Any product that fails to meet the specifications, performance requirements or compatibility requirements will be rejected and returned to the vendor at no cost to the University.

**DISCLOSURE STATEMENT OF
RELATIONSHIP BETWEEN CONTRACTORS/GRANTEES AND
EMPLOYEES/OFFICIALS OF UA/UAB/UAHuntsville/UAS
(THE "UNIVERSITY OF ALABAMA SYSTEM")**

1. Contract #_B001909_____

2. Name of Contractor/Grantee _____
Address _____

Phone _____

3. Nature of contract/grant
_____Charter Buses for Winter Athletics 2009-2010_____

4. Does the contractor/grantee have any relationship with an employee or official of the University, or a family member of such employee or official, that will enable such employee or official, or his/her family member, to benefit from this contract/grant? If so, please state the names, relationships, and nature of the benefit.

(For employees of the University, family members include spouse and dependants. For members of the Board of Trustees (officials), family members include spouse, dependants, adult children or their spouses, parents, in-laws, siblings, and their spouses.)

Certification Pursuant To Act No. 2006-557

Alabama Law (Section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. By submitting this bid, the bidder is hereby certifying that they are in full compliance with Act No. 2006-557, they are not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges that the awarding authority may declare the contract void if the certification is false.

This disclosure form will be available for public inspection upon request.

The above information is true and accurate, to the best of my knowledge.

Signature of Authorized Agent

Date

This form must be completed and returned before any contract(s) will be issued by the University.