

PHYSICAL PLANT MAINTENANCE SERVICE ORDER (REPAIRS AND ALTERATIONS)
(PRINT OR TYPE)

BUILDING

SECTION 1 (ORIGINATOR) OFFICE USE

ROOM

BUDGET UNIT NO.

NAME OF REQUESTER

PHONE NO.

FUNDS AVAILABLE

YES NO

ORGANIZATION

DATE AND TIME

LOCATION AND NATURE OF WORK

PROJECT NUMBER

APPROVED BY (SIGNATURE)

SHOP	TRADE	WORK ORDER #	DESCRIPTION

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

An Affirmative Action/Equal Opportunity Institution

M & O 1-1 10/91

IMPORTANT NOTICE: This form requires a valid budget number and approval signature of the appropriate departmental or budget unit head.